

Cicero Public Library Extended Access Computer Use Policy

Policies

- Only Cicero Library cardholders in good standing will be allowed to access the library's Extended Access Computers. Exceptions will be made for active US military personnel showing current military ID.
- Use of the Extended Access computers is on a first-come, first-serve basis. One hour reservations will be made for the current day only. If no one is waiting to use the computer at the end of your reservation, the system will allow you to continue to use the computer for an additional hour or until another reservation is made. Access to these computers ends 15 minutes before the library closes.
- Reservations may be made in person, by telephone or from the library's website when available. Reservations will be held for five minutes. If you are not logged in within five minutes of your reservation time, your reservation will be cancelled.
- Patrons printing from the Extended Access Computers will be charged \$0.10 per page.
- All patrons must complete a User Agreement Form before using the Extended Access Computers. At the beginning of each computer session by an adult patron ("Patron"), a User Agreement Form will appear on the computer screen which outlines the terms and conditions of the Cicero Public Library Extended Access Computer Use Policy ("Policy"). The Patron shall have the option to either agree or disagree with the terms and conditions of the Policy. If the Patron agrees with the Policy, the Patron will select the words, "I Agree" on the computer screen to proceed with the computer session. In the event that the Patron does not agree with the Policy, then the Patron should not select the words, "I Agree" and should terminate the use of the computer. Prior to a minor patron (persons under the age of 18 years old) beginning a computer session, a parent or guardian of the minor patron must sign an Extended Access Computer Use Agreement for Minors printed form in person in the presence of a Library staff member. By accepting the terms of the User Agreement, the patron is agreeing to abide by the terms and conditions of the Policy and agrees to be bound by them
- Due to time and staff constraints, the library staff is unable to assist patrons with computer use beyond the very basic. Reference staff is available to help patrons locate instructional materials on using computers.
- A maximum of one (1) patron may use a computer at one time. No other person may be near a computer that is in use unless it is a parent or legal guardian accompanying a minor accessing the Internet.
- Information may not be saved on the computers' "C" drives. Removable storage devices may be made available for purchase for those patrons who do not bring their own.

- Although there is virus-scanning software on our computers, this will not completely protect you from the chance of downloading a virus. Files downloaded from the Internet may contain a virus that can infect other personal computers. It is wise to have virus-scanning software on your computer at home to protect your files and computer hardware. The library is not responsible for any viruses saved to your removable storage device.
- Use of the Extended Access Computers, including access to the Internet, is a privilege, not a right, and inappropriate use will result in cancellation of this privilege. Examples of inappropriate use include, but are not limited to, the following:
 - Unauthorized tampering with computer hardware or software.
 - Violation of software license agreements and copyright laws.
 - Violation of another user's privacy.
 - Behaving in a manner that is disruptive to other users, including the display of offensive material.
- Illegal acts involving Library computing resources may also be subject to prosecution by local, state or federal authorities. All information will be turned over to authorities to assist in investigations and/or prosecutions.

Statement

The Cicero Public Library offers access to the Internet in order to expand the library's collection of informational, educational and recreational materials and to provide Cicero Library card holders with an opportunity to explore the rapidly developing universe of online electronic resources.

Library users must keep several points in mind when evaluating information obtained via the Internet. The information accessed through the Internet: a) may not be accurate, b) may not be obtained from a reliable source, c) may not be current, or d) may be considered controversial.

The Library does not monitor, and has no control over; the information accessed through the Internet and cannot be held responsible for the content retrieved. Parents are expected to monitor and supervise their children's use of the Internet.